



LONDON WEST
HOTEL & CONVENTION
CENTRE

1 Shortlands, London W6 8DR

**FEBRUARY SEARCH EVENT - RECRUITER ACCOMMODATION
BOOKING FORM**

EVENT	Search London-Feb Recruitment Fair Organised by: Search Associates		
DATE	Event starts 6 February 2009 (arrival best on or before Thursday 5 Feb 2009)		
HOTEL REFERENCE	Search London Recruitment Fair – February 2009		
NOVATION ROOM – SPECIAL RATES			
	Single		Twin or Double
	£ 95.00 room only	£	105.00 room only
	£ 110.00 including English Breakfast	£	126.00 including English Breakfast for two
Rates are per room per night, inclusive of VAT @ 17.5%			

Please complete and return this booking form early and guarantee your reservation to avoid disappointment. Should you need to cancel your reservation, the first night's accommodation rate will be charged unless the cancellation is made more than 4 days prior to arrival.

Please use BLOCK CAPITALS throughout **Twin Room** or **Double Room**
and indicate clearly: **Room only** or **With Breakfast**

Arrival Date:	Departure Date:	No of Single Rooms:	No of Double Rooms:	Guest Name/s:

REPLY DETAILS

Company/School Name:			
Address:			
Telephone:		Fax:	
<i>All accommodation requests must be guaranteed against a credit card or prior payment. If you do not guarantee your reservation it will be released 4 days prior to arrival.</i>			
Credit Card Type & Number:			
Expiry Date:		Type of Card:	
Card Holder (Print Name):			
Authorised Signature:			
The final block of rooms held for	Search London-Feb 2009 Recruitment Fair		
will be released at 12.00 midday on	22 January 2009 - but BOOKING in NOVEMBER is BEST		
<i>After the above date and time, rooms at the special rate cannot be guaranteed and will be subject to availability & occupancy levels.</i>			

Please Fax this form to Reservations on: +44 20 8748 8061
or Send it as an email attachment to: h0737@accor.com attn Mr Vishal Nair,
or Tel: +44 20 8237 7437 for more information.

We look forward to welcoming you to Novotel London West